

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM

## FOR ACADEMIC YEAR 2024-2025

**\*Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: St. Joan of Arc School CITY: St. Clair Shores

ADMINISTRATOR'S SIGNATURE: Amy Fattie DATE: 5/22/2025

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. <u>9/26/2024</u>	<u>2:30pm</u>	<u>1 minute 34 seconds</u>	<u>365</u>	<u>S. Exit Main 1st Fl.</u>
2. <u>10/16/2024</u>	<u>10:00am</u>	<u>1 minute 34 seconds</u>	<u>386</u>	<u>S.W. Exit Main 1st Fl.</u>
3. <u>11/25/2024</u>	<u>10:00am</u>	<u>1 minute 28 seconds</u>	<u>372</u>	<u>Breezeway Primary 2000</u>
4. <u>5/8/2025</u>	<u>11:45</u>	<u>1 minute 2 seconds</u>	<u>354</u>	<u>S. Exit main 1st Fl</u>
5. <u>5/22/2025</u>	<u>2:30</u>	<u>1 minute 37 seconds</u>	<u>353</u>	<u>Breezeway Primary 2000</u>
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. <u>12-18-24</u>	<u>2:30 pm</u>	<u>3 minutes 22 seconds</u>	<u>375</u>	<u>quiet</u>
2. <u>3-24-25</u>	<u>10:00 am</u>	<u>3 minutes 19 seconds</u>	<u>391</u>	<u>calm and quiet</u>
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. <u>9/16/2024</u>	<u>2:30pm</u>	<u>1 minute 36 seconds</u>	<u>389</u>	<u>Inside Threat/ Quiet</u>
2. <u>1/24/25</u>	<u>10:00 am</u>	<u>2 minutes 19 seconds</u>	<u>376</u>	<u>quiet</u>
3. <u>4/14/25</u>	<u>2:30 pm</u>	<u>2 minutes 10 seconds</u>	<u>400</u>	<u>quiet/ all doors locked</u>

Post a copy of this file on your school website.  
It needs to remain on your website for three years.